

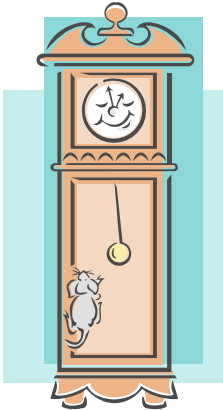
# Dickory Docks Day Nursery

[www.dickorydocksdaynursery.co.uk](http://www.dickorydocksdaynursery.co.uk)

Email addresses:

[bob@dickorydocksdaynursery.co.uk](mailto:bob@dickorydocksdaynursery.co.uk)  
[narinder@dickorydocksdaynursery.co.uk](mailto:narinder@dickorydocksdaynursery.co.uk)  
[kayleigh@dickorydocksdaynursery.co.uk](mailto:kayleigh@dickorydocksdaynursery.co.uk)  
[admin@dickorydocksdaynursery.co.uk](mailto:admin@dickorydocksdaynursery.co.uk)

Tel: 0118 959 8252 / 0118 950 0915



We wish all parents and carers a **Happy New Year!** and very warm welcome in our Spring Term 1. We hope you have had brilliant Christmas and made lots of new memories. We all had so much fun in our last term with all celebrations. This term will also be full of different activities and celebrations. Please do not forget to keep on checking about different events and dates on Tapestry and in respective rooms of your child to save the disappointment of missing out. Here at Dickory Docks we aim to learn while playing and will be looking forward to share our experience. If you have any queries please feel free to speak to our staff who will be happy to help. Please keep an eye out on Parent's notice board for latest updates and for important information and links.



## Term Dates for your Diary

Tuesday 2<sup>nd</sup> January to Friday 9<sup>th</sup> February 2018 (6 weeks)

**Half term: Monday 12<sup>th</sup> February 2018 – Friday 16<sup>th</sup> February 2018**

Monday 19<sup>th</sup> February to Friday 23<sup>rd</sup> March 2018 (5 weeks)

**Easter Holidays: Monday 26<sup>th</sup> March 2018 – Friday 6<sup>th</sup> April 2018**

All children will be in Toddler Room (D-Block) during half term break.

Spring Term finishes Friday 23<sup>rd</sup> March 2018.

Please check our Website for more dates for whole year and more information.

## Thanks to Everyone!

*Thank  
you*

All staff and children would like to say 'thank you' from the bottom of our hearts for all the support you have shown us in December. Together we raised £501 from our different Christmas events. We are pleased to inform you that we will be using this money for buying outdoor equipments. We all had lots of fun over the festive month and were pleased that we could share this with you in all of our events. We are looking forward to your support in the future.

## Upcoming events

We have a number of evening coming up, so please keep a look out, and we look forward to your continued support and participation.

## Pre-School

Our topic this term will be "Around the World".

Burn's Night (Scotland)	Thursday 25 <sup>th</sup> January
Australia Day	Friday 26 <sup>th</sup> January
Phonic workshop (Yellow Room)	Wednesday 7 <sup>th</sup> February
Phonic workshop (Blue Room)	Thursday 8 <sup>th</sup> February
Ash Wednesday	Wednesday 14 <sup>th</sup> February
Valentine's Day	Wednesday 14 <sup>th</sup> February
Chinese New Year	Friday 16 <sup>th</sup> February
World book Day (Week early due to other celebrations)	Thursday 22 <sup>nd</sup> February
Indian festival of Colours 'Holi', St. David's Day	Thursday 1 <sup>st</sup> March
Garden Club	Every Tuesday 9 am to 10pm and 1 pm to 2 pm

## Toddlers

The topic for this term is "Spring". The staff members are going to discuss the change in weather and seasons. They will be concentrating on different types of shapes.

Valentine's Day Workshop	Wednesday 7 <sup>th</sup> February
Chinese New Year	Friday 16 <sup>th</sup> February
World book Day (Week early due to other celebrations)	Thursday 22 <sup>nd</sup> February(Children can come dressed up in their favourite book character)
Indian festival of Colours 'Holi'	Thursday 1 <sup>st</sup> March (Children can come dressed up in colourful clothes)
Mother's Day (Tea Session)	Friday 9 <sup>th</sup> March

Parents are requested to read the next steps for their children (already posted on tapestry) and sign them in the room. Please feel free to discuss any concerns with key worker by booking an appointment.

## Babies

The topic for this term is "All about me". The staff will be taking children on outings to local shops to explore different types of food.

Local Shop outing	Wednesday, 10th January
Parent Consultation	22 <sup>nd</sup> , 23 <sup>rd</sup> and 24 <sup>th</sup> January
Stay and play session!	Thursday 8 <sup>th</sup> February
Indian festival of Holi	Thursday 1 <sup>st</sup> March (Children can come dressed up in colourful clothes)
Chinese New Year	Friday 16th February
World book Day(Week early due to other celebrations)	Thursday 22 <sup>nd</sup> February(Children can come dressed up in their favourite book character)

Your suggestions are always welcome

## What did we do in Autumn Term 2?

We had lots of fun in our **Halloween Party** last term. Children came dressed up in different costumes.

We had **Parent Evening** for all the parents to come and talk to their child's key worker. These meetings are for discussing about child's growth and development in different areas. Thanks for your feedback and filling in the Parent

Consultation Feedback Form . We are very grateful for actively participating in your child's development.

We also organised a **Curriculum Day** for parent's of Pre-School. This was for explaining different areas of Early Years of Foundation Stage. Staff members happily explained how each area contributes towards overall development of a child. Thanks for your feedback and filling in Parent Feedback Questionnaire. We called the **Photographer** in the nursery for taking pictures of children and their family. Don't despair ! - We will be calling photographer again in near future.

We celebrated **Albanian Independence day**. Staff and children came dressed up in Red and Black. We also celebrated **St. Andrews Day**.

Last term was full of festivals and we didn't miss a chance to fully enjoy and celebrate each and every event. We had food tasting on **Thanks giving Day**. We called our parents to participate in workshops. We organised **Christmas Carol Services**.

Our **Christmas Disco** was hit and we would like to thank you all for being so supportive and making it a great success.

We had our **Christmas Party** and children enjoyed the games and food with their parents and staff. Children came in **Christmas Jumper**. We hope to get your support in future as well for making learning full of fun.

## Reminders

### It's Still Cold!

Please send your child in weather appropriate clothing. Do not forget to give hat and gloves along with warm coat for cold days. We enjoy outdoors in all weather rain and shine.

Please make sure your child's clothing is properly labelled and named in case clothing is misplaced, and many children who have the same style of clothes and footwear.



### 15 / 30 Hours Funding

If you think you are eligible for 30 hours funding, please visit the website:

[www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

and apply. 30 hours funding can be used on a stretched (51 weeks of the year) or non-stretched (38 weeks of the year) basis, but you cannot change mid term.

**If you are eligible please provide Bob or Meenu with the code you are given. This code needs to be validated by the nursery. For Summer term we need codes by 23<sup>rd</sup> March 2018**

### **Extra session booking**

Extra sessions can be booked by paying in advance and depends on availability of staff. Please note that swapping of session is not allowed as we have to arrange the staff. All extra session booked will be chargeable and there is no refund available in case of cancellation or not attending the booked session.

### **Every minute counts!**

Parents are requested to come on time to collect their children. It is upsetting for children when parents come late. We have a daily routine rota in room that can be disrupted.



### **Parent Helper!**

We welcome parent to come in and offer their time and to see the nursery in action. This is a time to share your wealth of experience about your profession, or to read a story to children or help out during activities. If you would like to offer some of your time please speak to Narinder or Kayleigh or your child's key worker so we can arrange a mutually convenient day. We value your support and participation in nursery.

### **Child's work**

Please remember to check your child's drawer everyday and make sure you take your child's work home. Creations by little hands reflects their creativity and imagination. You can create magic moments by talking about your child's work with your child.

## **Recycling**

We are conscious that everyone recycles today. Please can we ask you to bring in any items that you feel would benefit the children in their learning such as; empty food boxes, empty plastic milk bottles, cardboard tubes, wool, feathers, corks, newspapers, old computer or music keyboards, things that can be made into junk modelling and creative area. The more natural our resources then the better for your child's development in life skills and future trades.

## **Tapestry- Online learning Journal**

Tapestry is working well and you should now be receiving regular observations of your child through photos and video footage. Any problems, please contact Meenu or Bob.

Thank you to all the parents who are returning posts and commenting on their child's observations. We enjoy receiving your comment and we find using this form of communication works really well, as you are able to provide us with information in the "here and now" about what your child's interests are away from the setting.

Any photos that you upload in return are posted into your child's learning journey and are linked to your child's profile. This information then generates the next steps for your child's learning.

## **Nursery Uniform**

We are pleased to announce that we have new stock of nursery uniform. Please speak to a member of staff. Nursery uniforms can be purchased from office anytime between 8 am to 6pm.

## **Change of Information**

If you have changed your contact numbers, emergency contact person, email address or home address, please tell us so we can change in NMS. It helps us to reach you on time.

If there is any change in any medical condition like allergy, asthma; please notify nursery as soon as possible.

### **Statements and Accounts**

We request you to stay on top of your account by making regular payments. If you are awaiting any statements for your accounts please request one from Bob or Meenu who will be happy to print or email you one to ensure your account is up to date. For those parents' who wish to pay monthly we are happy to provide monthly invoice. Please let us know how you would like to pay to be updated in our system.

### **Lunch / Tea charge**

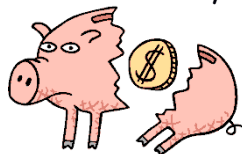
The Lunch/Tea charge is applicable to all children who are Grant Only. The food prices are as follows.

Breakfast Charge	£1
Lunch Charges	£4.00
Tea Charges	£2.50

Please note that those parents who wish to book nursery meal for their children have to sign food agreement (ask one from office) and the food charge has to be paid in advance for confirming the bookings, otherwise we cannot order meals for your child.

### **Fee and Payment reminders**

**Fee Payments** - Please ensure that you receive/ask for a statement at least every month. I will try to make sure you are sent one, but if I forget, please do ask for one!



Our preferred method of payment is via a Bank transfer or Standing order. Please do remember to use the Child ID as the reference for payments to help track them. Statements can be requested by emailing to [admin@dickorydocksdaynursery.co.uk](mailto:admin@dickorydocksdaynursery.co.uk) or [bob@dickorydocksdaynursery.co.uk](mailto:bob@dickorydocksdaynursery.co.uk)



## Terms and conditions of your contract

May I remind some parents of the terms and conditions stated in your signed contract.

**Care Charges/Fees:** Payable 52 weeks of the year. If attending for Nursery Education Funding only, there may be a top-up charged. Fees will NOT be refunded or waived for absence through sickness, family holidays or bank holidays. Fees may be paid with Cash, Cheque, Standing Order and/or Vouchers. We now offer a card payment facility where you can ring to make a payment.

**Late collection:** Late collection charges apply at a rate of £5 every 5 minutes, subject to discretion by the management team.

**Invoice:** If you need a formal invoice please ask for one. Each invoice due must be paid as soon as the invoice is issued through a bank transfer. **A child may be permanently excluded from the Nursery at any time when fees are unpaid.**

**Non-payment:** The Nursery will pursue all non payments of fees including using Debt collection agencies, and sharing of personal information. No child information will be disclosed.

## Termination

**Period of Notice:** 4 weeks' written notice to the manager will be required to terminate the service care agreement.

**Withdrawal:** A child cannot be withdrawn **without written notice of 4 weeks**. If a child is withdrawn, fees (and if applicable, interest) will be due and payable for the notice period.

**Termination by the Nursery:** The Nursery may bring the contract to an end by giving Parents/Guardians 4 week's written notice. No notice will be given if termination is as a result of non-payment of fees, or behavioural issues of the child or Parents/Guardians.