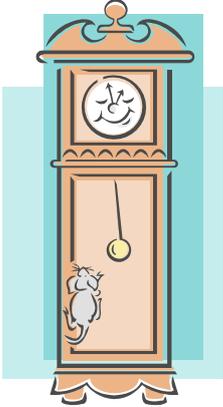


Dickory Docks Day Nursery

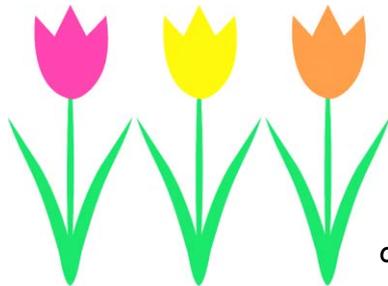


Contact Detail's:

Telephone: 01189598252 or 01189500915

Email addresses:

bob@dickorydocksdaynursery.co.uk
narinder@dickorydocksdaynursery.co.uk
kayleigh@dickorydocksdaynursery.co.uk
admin@dickorydocksdaynursery.co.uk



Dickory Docks family welcomes you all in Spring Term 2. Spring has started and colours are already in the air with planning of Holi and Easter. There will be lot of activities, for getting involved in this fun filled journey of learning. Please keep on checking about different events and dates on tapestry and in respective rooms of your children. We welcome parents ideas to make these celebrations more memorable. If you have any queries please feel free to speak to our staff who will be happy to help. Please keep an eye out on our Parent's notice board for important information and latest updates.

Term Dates for your Diary

Monday 19th February to Friday 23rd March 2018 (5 weeks)

Half term: Monday 26th March 2018 – Friday 6th April 2018

Summer Term 2018

Monday 9th April 2018 to Friday 25th May 2018 (7 Weeks)

Half Term: Monday 28th May 2018 to 1st June 2018

Spring Term finishes Friday 23rd March 2018, and Summer term begins Monday 9th April 2018.

All children will be in D- Block during term break.

Please check our Website for more dates for whole year and more information.

Upcoming events

Easter is round the corner and we promise you basket full of fun and activities throughout. We are looking forward to your support and participation. Please keep an eye out on our updates on Tapestry for upcoming events.

If you would like to come up and support us and become a parent help, please speak with Kayleigh or Narinder.

Pre-School

World book Day	Thursday 22 nd February
Holi	Thursday 1 st March
St. David's Day	Thursday 1 st March
Easter Workshop	12 th and 13 th March 2018
Garden Club	Every Tuesday 9 am to 10pm and 1 pm to 2 pm

Toddlers

Parent Consultation Week	Monday 26 th February to 2 nd March 2018
Holi	Thursday 1 st March (Children can come dressed up in colourful clothes)
Mother's Day (Tea Session)	Friday 9 th March 2018
Easter Workshop	Wednesday 14 th March 2018
Easter Party	Wednesday 21 st March 2018

Babies

Holi	Thursday 1 st March (Children can come dressed up in colourful clothes)
Easter Parent Workshop	Tuesday, 13 th March
Easter Party	Thursday 22 nd March

What did we do in Spring Term 1?

Spring Term 1 was full of events. In preschool we celebrated Burn's Night. We made Haggis pie and coloured Scottish flag. We looked through many resources for Australian animals. We talked about Australia and geographical features of

Australia. We organised phonic workshops for parents of preschool in which we displayed the activities for phonic learning and we talked to them about importance of phonic learning. We tasted delicious and yummy pancakes made by staff on Ash Wednesday. We made cards for Valentine's Day. We invited parents of toddler room for Valentine's Day workshop. It was fabulous chance for parents to know each other. Our sparkly lanterns and ferocious dragons were a part of Chinese New Year celebrations. Our babies went to Local shop outing with staff members. They explored different fruits and vegetables. It was for a beginning of healthy eating. We had our parents' consultations for baby room. We were happy to discuss the growth and development of children with their parents. The highlight of Spring Term 1 was Play and stay session organised by baby room. It was an effort to invite local community to our nursery.

Reminders

Weather Reminders



Weather is still cold. Please remember to send your child in weather appropriate clothing. Do not forget to give hat and gloves along with warm coat for cold days. Please make sure your child's clothing is properly labelled and named in case clothing is missed place.

Exclusion through illness

As it is that time of year again there will be many viruses, infections and illnesses going around. Can I please remind you all, that there is an exclusion policy at nursery for many of these and if you are unsure of any of them, then please contact the nursery before bringing your child in. One of the main ones to remember is that if your child is prescribed anti-biotic they must spend the first 48 hours at home. If parents are able to follow the exclusion policy then hopefully this will minimize the amount of illnesses going around.

Safeguarding

Please don't leave carry bags on children's pegs - it's an obvious safety hazard.

Also, please don't let other parents or visitors follow you into the nursery. Home circumstances change there may be a reason why their finger does not work. This is to safeguard all children.

30 Hours Funding News

If you think 30 hours funding is for you, please visit website: www.childcarechoices.gov.uk.

If you are eligible please provide Bob or Meenu with the code you are given. This code needs to be validated by the nursery. For Summer term we need codes by 23rd March 2018.

We'd also be grateful to remind parents who already have an eligibility code to reconfirm their eligibility for 30 hours every 3 months. Please do continue to communicate this message too.

Tax Free Childcare Vouchers

Tax-Free Childcare can be used to save money on childcare costs, alongside 30 hours. We would be grateful for your support in encouraging parents to save with Tax-Free Childcare. Parents can receive up to £2,000 per child per year through Tax-Free Childcare, and can use this to pay you for childcare. If you haven't signed up yet, find out more at: www.childcarechoices.gov.uk/providers

Extra session booking

Booking of extra childcare is always in great demand over holidays. Extra session can be booked by paying in advance and it depends on availability of staff for covering child staff ratio. Please note that swapping of session is not allowed as we have to arrange the staff. All extra session booked will be chargeable and there is no refund available in case of cancellation or not attending the booked session. Please email us for getting the confirmation.

Every minute counts!

Every minute is important and we request you to value time. Parents are requested to come on time as well as collect their children on time. It is upsetting for children as they have sense of time. We have daily routine rota in room and due to early dropping and late collection it disturbs the daily routine of nursery.

Child's work

The work created by children is their treasure. We request parents to check their drawer everyday and collect their work. Parents are requested to talk and appreciate their children for creating magical prints to motivate them. It adds to their overall development.

Old is Gold!



Please can all parents save any cardboard boxes paper tubes, newspaper, plastic pots etc for the children to create model with. You will be amazed the amount of fun your children will have gluing and cello taping them together to make their amazing creations. One man's junk is other man's treasure.

Little Readers!

Reading everyday with your child is really very important. It comes with many benefits. It helps to strengthen the child parents bond as well as it makes them voracious readers later in life. Books are best friends so why not to give your child the best company of books for their life. We suggest you to read a book with your child every day.

Tapestry- Online learning Journal

Tapestry is working well and you should now be receiving regular observations of your child through photos and video footage. Any problems, please contact Meenu or Bob.

Thank you to all the parents who are returning posts and commenting on their child's observations. We enjoy receiving your comment and we find using this form of communication works really well, as you are able to provide us with information in the "here and now" about what your child's interests are away from the setting.

Any photos that you upload in return are posted into your child's learning journey and are linked to your child's profile. This information then generates the next steps for your child's learning.

If you care to research it further it can be found online at the following address: <http://eyfs.info/tapestry-info/introduction#overview>

Nursery Uniform



We are pleased to announce that we have a large stock of nursery uniform in the nursery. If you would like to purchase some please speak to a member of staff. Nursery uniforms can be purchased from office anytime between 8 am to 6pm.

Data Updates

If you have changed your telephone numbers, or emergency contacts or home address, Please make sure to provide us the updated information to change the details in our admin system. It helps us to reach you on time. If there is any change in any medical condition like allergy, asthma; please notify nursery as soon as possible.

Statements and Accounts

We request you to stay on top of your account by making regular payments. If you are awaiting any statements for your accounts please request one from Bob or Meenu who will be happy to print or email you one to ensure your account is up to date. For those parents' who wish to pay monthly we are happy to provide monthly invoice. Please let us know how you would like to pay to be updated in

our system. Please feel free to email us if you have any questions regarding statements.

Lunch / Tea charge

The Lunch/Tea charge is applicable to all children who are Grant Only. The food prices are as follows.

Breakfast Charge	£1.00
Lunch Charges	£4.00
Tea Charges	£2.50

Please note that those parents who wish to book nursery meal for their children have to sign food agreement (ask one from office) and the food charge has to be paid in advance for confirming the bookings. In failure to do so reluctantly we have to cancel the food order for your children for following week.

Fee and Payment reminders

Fee Payments - Please ensure that you receive/ask for a statement at least every month. I will try to make sure you are sent one, but if I forget, please do ask for one!



Our preferred method of payment is via a Bank transfer or Standing order. Please do remember to use the Child ID as the reference for payments to help track them. Statements can be requested by emailing to admin@dickorydocksdaynursery.co.uk or bob@dickorydocksdaynursery.co.uk

Terms and conditions of your contract

May I remind some parents of the terms and conditions stated in your signed contract.

Care Charges/Fees: Payable 52 weeks of the year. Fees will NOT be refunded or waived for absence through sickness, family holidays or bank holidays. Fees may be paid with Cash, Cheque, Standing Order and/or Vouchers. We now offer a card payment facility where you can ring to make a payment.

Late collection: Late collection charges apply at a rate of £5 every 5 minutes, subject to discretion by the management team.

Invoice: If you need a formal invoice please ask for one. Each invoice due must be paid as soon as the invoice is issued through a bank transfer. **A child may be permanently excluded from the Nursery at any time when fees are unpaid.**

Non-payment: The Nursery will pursue all non payments of fees including using Debt collection agencies, and sharing of personal information. No child information will be disclosed.

Payment Calculations: Please note that quoted prices for sessions apply to the baby room and non funded children. Also note that funded rates (15 hours and 30 hours) are not the same as non-funded rates and so cannot be used in the calculations for a child's fees.

Grant Calculations: The calculations for children receiving the Nursery Grant are done based on the hours of attendance and the sessions that we can offer. The calculations are different for 2 year old and 3 & 4 year olds, and also for 15 and 30 hours funded children. If you have any questions, you can ask in the office.

Stretched Funding: Stretched funding is offered for one year. This is ensure parents receive the full 30 hours allocation in the year and it would be unfair if parents did not receive the full allocation of 30 hours funding.

Termination

Period of Notice: 4 weeks' written notice to the manager will be required to terminate the service care agreement.

Withdrawal: A child cannot be withdrawn **without written notice of 4 weeks**. If a child is withdrawn, fees (and if applicable, interest) will be due and payable for the notice period.

Termination by the Nursery: The Nursery may bring the contract to an end by giving Parents/Guardians 4 week's written notice. No notice will be given if termination is as a result of non-payment of fees, or behavioural issues of the child or Parents/Guardians.